



COMMERCIAL SPONSORSHIP LETTER OF AGREEMENT

This letter of agreement is between Utah Osteopathic Medical Association (CME Accredited Sponsor), and the below named entity providing a commercial sponsorship. **The commercial sponsorship must be provided directly to the CME Accredited Sponsor only. No commercial support can be given to a planning committee member or a speaker.**

Title of CME Event	
Location	
Event Dates	
Contact Person	
Name & Address of Company providing Commercial Sponsorship	
Contact Person Email Address	
Contact Person Telephone Number	
Amount of Commercial Sponsorship	
Title/Name of Commercial Sponsorship	

CONDITIONS

1. **Statement of Purpose:** The CME event is being held for scientific and educational purposes only and is not being held to promote a specific product directly or indirectly. The commercial sponsorship is in the form of an educational grant and will be paid only to Utah Osteopathic Medical Association (CME Accredited Sponsor), not to a faculty member or any planner.
2. **Control of Content & Selection of Presenters & Moderators:** The CME Accredited Sponsor will develop the educational content for the event and will select all faculty and moderators. No suggestions for topics or faculty will be sought or accepted from the commercial sponsor.
3. **Disclosure of Financial Relationships:** The CME Accredited Sponsor will ensure disclosure to the audience of all commercial support.
4. **Promotional Activities & Product Advertisements:** No promotional activities or product advertisements will be permitted in the same room immediately before, during, or after the educational activity.

5. Objectivity & Balance: The CME Accredited Sponsor will make every effort to ensure that data outlined within the faculty's presentation regarding any company's products or competing products are objectively selected and presented including favorable and unfavorable information and alternative treatments.
6. Limitations of Data: The CME Accredited Sponsor will ensure, to the extent possible, that the faculty member will disclose any limitations of data to the audience (i.e., ongoing research, interim analyses, preliminary data, off-label use of medications or unsupported opinion).
7. Discussion of Unapproved Uses: The CME Accredited Sponsor will require that faculty disclose when a product is not approved in the United States for the use under discussion.
8. Publicity: All commercial sponsorships will be made known to the audience during the CME event. No logos or company products of the commercial sponsor will be included in the disclosure.
9. Attendance: One or more representatives of a commercial sponsor may request to attend an educational event supported in part by the sponsorship. The request will be reviewed by the CME Accredited Sponsor. No sales activity may take place within any room where an educational event is taking place.
10. Evaluation: The CME Accredited Sponsor will include an area within their event evaluation for physician learners to evaluate whether the CME event was free of commercial bias.
11. Enduring Material: Enduring CME materials or events may NOT be distributed by a commercial sponsor in any manner.

AGREED

Commercial Sponsor Representative Signature

Date

CME Accredited Sponsor Representative

Date